*Mail, e-mail or hand deliver completed form to any ACC Member.*

**ACC Member Contacts**:

* Tim Carter 7347 S. Steele Cir. 720-839-1440 TimCarter80122@gmail.com
* Doug Coventry 3245 E. Hinsdale Pl. 303-515-0263 douglascoventry@aol.com

|  |  |
| --- | --- |
| Date: |  |
| Name: |  |
| Address: |  |
| Phone: |  |
| Email: |  |

**PROJECT TIMING:**

|  |  |
| --- | --- |
| Response Needed By: |  |
| Target Start Date: |  |
| Target Complete Date: |  |

**PROJECT ELEMENTS:** Check box(s)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Backyard Structures | Construction | Dumpster | Fence | Landscaping | Painting / Staining | Repair / Replace | Roofing | Other |
|  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| If Dumpster is required, estimated timing: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Permit required? |  | Variances? |  |

**PROJECT DESCRIPTION:** (if additional space is needed, box will expand if typing into form, otherwise add additional on page 2)

|  |
| --- |
|  |

**Exterior Paint Projects only (attach paint samples even if painting in the same colors;**

 *- if e-mailing request, samples will need to be mailed or hand-delivered*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Manufacturer | Color Name | Color No. | Finish |
| Body: |  |  |  |  |
| Trim: |  |  |  |  |
| Accent: |  |  |  |  |
| Door: |  |  |  |  |
| Other: |  |  |  |  |

 *(For finish enter Flat, Eggshell, Low Luster, Pearl, Statin, Soft Gloss, Semi-gloss, Gloss, etc.)*

**Instructions / Information:**

*Please attach drawing, sketch, paint samples, permit info. or any other relevant details.*

*All required information should be provided before the request is reviewed.*

*We ask that projects not be started prior to written approval from the ACC.*

*If more information is needed, we will contact you by email or phone.*

*Upon project completion, please contact the HOA ACC Representative who provided the original approval for project final review and closure.*

*Thank you for your cooperation.*